



7 Days Pediatrics

"Where You Can See a Pediatrician Any Day"

CREDIT CARD ON FILE POLICY

KIND ATTENTION: GUARANTORS / MEMBERS / PATIENTS

7 Days Pediatrics is committed to reducing inefficiency and making our billing process as simple as possible to provide you with the best service.

Effective January 01, 2015, all the members/ guarantors/ patients who have a **Deductible Plan** will be required to put their **Credit/Debit Card on file** in our system. If you do not wish to put your Credit/Debit Card on file, you will be required to pay a deposit of **\$100** towards the office visit.

Once your insurance company has processed your claims, they will send an Explanation of Benefits (EOB) to both you and our office showing what your total patient responsibility is. You typically receive the EOB before we do, so if you disagree with the patient amount owed, it is your responsibility to contact your insurance carrier immediately. When we receive the EOB, we will enter this information into our system and subtract the payments and adjustments required by the insurance company. The remaining balance will be only what the insurance company has determined you owe on the claim. Please call our Billing Department for any refunds.

It is your responsibility to ensure that the card you have on file is not expired or cancelled and has an appropriate amount of available credit. **If the credit card on file declines, a \$10 penalty will be levied.**

Thank you for your cooperation.

The Management of 7 Days Pediatrics

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